

# *EP Leasing, LLC.*

EP Leasing, LLC.  
4355 S. Harvey Avenue  
Norman, OK 73071  
Ph: (405) 923-1926 Fax: (405) 387-2683  
Mailing Address: PO Box 722217, Norman OK 73071

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Your application will not be processed without the correct funds  
and all documentation attached.

- Fill out the application completely and legibly.
- The proper funds must be included with the application in order to process. The proper funds include:
  - \$25 for Primary Applicant (will run Credit Report with Federal, State and Local Background Check)
  - \$15 for Co-Applicant (in order to run Federal, State and Local Background Check only)
- A copy of each applicant's photo identification must accompany the application. Accepted forms of identification include:
  - Driver's license
  - State issued Identification Card
  - Military identification
  - Passport/Visa
- Reliable and legal documentation and telephone numbers are required to verify all income. Accepted forms of verification:
  - Most recent pay stub
  - Most recent tax return if applicant is self-employed
  - A copy of the next semester's class registration if applicant is a student
    - \*\*Unverifiable income will not be considered.
- A credit report will be obtained for the Primary Applicant.
- Reports supplied by applicants will not be accepted.
- Discharged bankruptcies are accepted with the first and last month's rent plus security deposit at the time of lease signing.

If you have any questions, please feel free to contact Jennifer at (405) 923-1926.

**Thank You For Your Application!**  
jennifer@remingtoncustomhomes.com

# SAGE CREEK RENTAL APPLICATION

Desired Unit: 2 bedroom/ 3 bedroom (please circle one)

Anticipated Move-in Date: \_\_\_\_\_

**PLEASE MAKE \$25.00 CHECK OUT TO E.P. LEASING FOR SCREENING PROCESS**

**Primary Applicant** \_\_\_\_\_ Best Phone # \_\_\_\_\_ DOB \_\_\_\_\_

Social Security # \_\_\_\_\_ Drivers License # \_\_\_\_\_ State \_\_\_\_\_ Exp. \_\_\_\_\_

Current Address (No PO Box) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Current Landlords Name \_\_\_\_\_ Phone # \_\_\_\_\_

How long at this address \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Previous Landlords name \_\_\_\_\_ Phone # \_\_\_\_\_

How long at this address \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Auto Yr. \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ State/License plate # \_\_\_\_\_

Present Employer \_\_\_\_\_ Position \_\_\_\_\_ Phone # \_\_\_\_\_

Employers Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name & Phone of Supervisor \_\_\_\_\_ How long at this job \_\_\_\_\_

Mo Income \_\_\_\_\_ Other Income/sources \_\_\_\_\_

Previous Employer \_\_\_\_\_ Position \_\_\_\_\_ Phone # \_\_\_\_\_

Employers Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name & Phone of Supervisor \_\_\_\_\_ How long at this job \_\_\_\_\_

Mo Income \_\_\_\_\_ Other Income/sources \_\_\_\_\_

**Co-applicant** \_\_\_\_\_ DOB \_\_\_\_\_

Social Security # \_\_\_\_\_ Drivers License # \_\_\_\_\_ State \_\_\_\_\_ Exp. \_\_\_\_\_

Auto Yr. \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ State/License plate # \_\_\_\_\_

Present Employer \_\_\_\_\_ Position \_\_\_\_\_ Phone # \_\_\_\_\_

Employers Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name & Phone of Supervisor \_\_\_\_\_ How long at this job \_\_\_\_\_

Mo Income \_\_\_\_\_ Other Income/sources \_\_\_\_\_

Number and type of pets \_\_\_\_\_ Weight of each pet \_\_\_\_\_

Total number of adults \_\_\_\_\_ Total number of children living with you under the age of 18 \_\_\_\_\_

Names and relationship of all other household members:

1. \_\_\_\_\_ (name) \_\_\_\_\_ (relationship)

2. \_\_\_\_\_ (name) \_\_\_\_\_ (relationship)

3. \_\_\_\_\_ (name) \_\_\_\_\_ (relationship)

4. \_\_\_\_\_ (name) \_\_\_\_\_ (relationship)

**Credit Reference:**

Bank: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Personal References:**

Name \_\_\_\_\_ Yrs. Known \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Yrs. Known \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

**Nearest Relative:**

Name \_\_\_\_\_ Yrs. Known \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Have you filed a petition for bankruptcy? \_\_\_\_\_ Have you ever been evicted from any tenancy? \_\_\_\_\_

Have you ever willfully and/or intentionally refused to pay any rent when due? \_\_\_\_\_

Are you required to register with state, local or federal government for any past issues? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

I DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

I authorize investigation of all statements contained in this application for tenant screening as may be necessary in arriving at a tenant decision. I authorize the obtaining of a consumer credit report. I authorize release of reference from apartment/townhome/condo owners/managers, if applicable. I understand that the landlord may terminate any rental agreement entered into for any misrepresentation made above.

Signature (Applicant) \_\_\_\_\_ Date \_\_\_\_\_

Please Print Name \_\_\_\_\_

Signature (Co-Applicant) \_\_\_\_\_ Date \_\_\_\_\_

Please Print Name \_\_\_\_\_



Kelmar and Associates/Record Pros  
2553 Jackson Keller Suite 200 San Antonio, TX 78230  
Phone: 210-342-0509 Fax: 210-342-0731  
License #: C-05785  
e-mail: [kelmar2@kelmarpi.com](mailto:kelmar2@kelmarpi.com)  
website: [kelmarpi.com](http://kelmarpi.com) & [recordpros.net](http://recordpros.net)

**BACKGROUND INQUIRY RELEASE**

In connection with my application for employment/residency, I understand that an investigative background inquiry is to made on myself, including, but not limited to, identity and prior address(es) verification, criminal history, driving record, consumer credit history, education verification, prior employment verification and other references, as well as other information.

I, further understand that for the purposes of this background inquiry, various sources will be contacted to provide information, including but not limited to various Federal, State, County, municipal, corporate, private and other agencies, which may maintain records concerning my past activities relating to my criminal conduct, civil court litigation, driving record, and credit performance, as well as various other experiences.

I, hereby authorize without reservation any company, agency, party or other source contacted to furnish the above information as requested. I do hereby release, discharge and indemnify the prospective employer/landlord, it's agents and associates to the full extent permitted by law from any claims, damages, losses, liabilities, cost and expenses arising from the retrieving and reporting of the requested information.

I am willing and acknowledge that a photocopy of this authorization be accepted with the same authority as the original and this signed release expires one (1) year after the date of origination. **PLEASE PRINT CLEARLY & USE YOUR FULL LEGAL NAME.**

Company Name: EP Leasing, LLC.

Company Address: 4355 S. Harvey Avenue, Norman OK 73072

**Applicant Full Legal Name:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Driver's License/ID: \_\_\_\_\_ State: \_\_\_\_\_

In connection with this request, I \_\_\_\_\_ hereby release the previously mentioned parties from any liability and responsibility for obtaining my credit report.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_